

Governing instrument of Bushey and Watford PHAB club
Registered charity number 1042326

1) Name:-

The Club shall be called Bushey and Watford PHAB club and be non-Secretarian, Non-Denominational and Non party political.

2) Aims and objectives:-

The object of the club shall be the provision, or assistance in the provision in the interests of social welfare, of facilities for the recreation or other leisure time occupation for the people with and without Disabilities resident in the area of Bushey and Watford.

In furtherance of the above objectives, but not further or otherwise the club shall have the power to raise funds to support the objects of the club and do any lawful things that may be conducive to the attainment of the forgoing aims and objectives.

3) Membership:-

The club shall be open to people with and without physical disabilities between the AGES of 16 and 45 it shall lie in the discretion of the committee to include people outside this age range and an approximate balance shall be kept between the number of disabled and able-bodied people within the club.

4) Officers and Committee.

- a) The Chairmen / Chairwomen, Leader, secretary and Treasurer shall be elected annually at the annual general meeting. All officers shall be ex-officio members of the committee during the term of office.
- b) The committee will consist of the officers, who can either be club members or other interested individuals and others, who shall be elected at the annual general meeting.
- c) Committee members will be elected for two years, half the committee will retire and be available for re-election if they wish.
- d) The committee shall have powers to co-opt up to three additional members. Co-opted members should include someone with financial experience and someone representing the local social services department and youth and community service, if these areas are not covered by the composition of the elected committee.
- e) A QUORUM of any meeting shall consist of one third of the members of the committee including at least two officers.

5) Finance:-

- a) The treasurer shall keep records of all financial transactions and present a report to each committee meeting.
- b) The accounts shall be prepared and examined annually by an independent person and presented to the annual general meeting.
- c) Members shall pay subscriptions and other charges as agreed by the committee or by other approved procedure.

6) Affiliation:-

As an independent body the club shall seek and preserve affiliation to the PHAB foundation and to other voluntary bodies sharing the same objectives.

7) Annual General Meeting:-

An annual general meeting shall be held in which the officers and committee are elected and the reports and accounts of the charity for the proceeding year are presented.

Note: if the club is registered as a charity with the charity commission it is a statutory obligation for the club to send a copy of the accounts to the charity commission.

8) Extraordinary General Meeting:-

An extraordinary general meeting may be convened at any time by one third of the members or officers.

9) Dissolution:-

If two thirds of the club members present and voting at an Extraordinary general meeting called for that purpose decide that the clubs work could no longer be effectively carried on and it has to be wound up, then any surplus funds and equipment will be allocated to the Phab Area Committee to carry out the work of Phab in the area.

10) Alterations to the constitution:-

The constitution shall only be altered at the annual general meeting. All members shall be given a copy of the proposed alterations in writing at least seven days before the date of the meeting and at least two thirds of those voting must approve the alteration. No amendments shall be made to Objects(1), Dissolution(9) or to this clause without the charity commissioners prior consent in writing.

Signed. Brian Linnegar Date. 1/11/1988